

12 MAY 1978

MEMORANDUM FOR: Assistant for Information, DDA

FROM : [REDACTED] Chief, Information and Privacy Staff

25X1A

SUBJECT : Proposed FOI/PA Symposium

1. In response to your suggestion concerning an FOI/PA Symposium we have made the following determinations:

a. There is space available at [REDACTED] on 6, 7 and 8 September, both for billets and for the various meetings, provided our total of participants and guest speakers does not exceed 50. (Our last symposium, two years ago, comprised 47.)

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b. There are several possible topics for an agenda, over and above our own immediate problems:

The new Executive Order, scheduled to replace 11652 in December. Although this does not affect FOI/PA directly, there are enough changes involved to make a thorough understanding - and early warning - desirable.

Results of the present study by [REDACTED] of FOI/PA within the Agency. This promises to be the most complete and objective study yet undertaken. The results, and some of the implications, should be of interest to everyone.

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Mechanization. FOI/PA and our declassification program have spawned several computer programs. These are already beginning to overlap. Discussion of their benefits, shortcomings, and possible future developments should be of general interest.

*Paul is going to give
us a full-on on
where we stand on
this later this week
Mike*

2. There has been considerable turnover in FOI/PA personnel since the last symposium. One of the principal benefits to be expected of this one will be the chance for personal contacts and discussions ~~between~~ persons who would otherwise have no occasion to meet.

3. We must accept the fact that FOI/PA is going to be with us for a long time, and that its load will probably increase. (In 1976 our request rate was 13.5 per day; in 1977, 18.6; in 1978, thus far, 19.4) Political realities make it unlikely that we can expect relief from Congress. This might be an appropriate time and place for a look at Agency policy for the long run.

4. I have asked [REDACTED] to chair a group responsible for arrangements. This group will include [REDACTED] who is also an OTR careerist, [REDACTED] per your suggestion, and [REDACTED] We will await further instructions.

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Distribution:
~~Orig.~~ - Addee

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Proposed FOI/PA Symposium

FROM:

EXTENSION

NO.

Chief, Information and Privacy Staff

7486

DATE

12 May 1978

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

AI/DDA

7D02 Hqs. (BX-4)

12 MAY 1978

[Signature]

1-4

2.

EO/DDA

15 MAY 1978

[Signature]

3.

A/DDA

15 MAY 1978

[Signature]

4.

DDA

15 MAY 1978

[Signature]

5.

6.

AI/DDA

[Signature]

7.

8.

C/IPS

9.

10.

11.

12.

13.

14.

15.

[Signature: Annals Grant]
[Signature: J. L. ...]
15 MAY 1978

It is two years since the highly-successful FOI/PA Symposium, and here and I have been discussing the desirability of holding another such session. The attached describes some of the subjects we might profitably cover. We'd probably need to plan on a two-day meeting. May I have approval in principle to develop a formal plan, agenda, and list of possible participants for final approval in July?

[Signature]
Makes sense!

[Signature]
Fine idea - go!

25X1A

15 MAY 1978